

Trustees & Fiscal Officer
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



www.goshen-oh.gov

Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Special Meeting – Goshen Township
Board of Trustees
Tuesday, September 23, 2014
6:00 PM
2015 Budget Discussion**

Meeting Minutes

Opening

Roll Call

Honorable Cheryl Allgeyer

Trustee Corcoran called the meeting to order at 6:04 PM and roll was taken.

Trustee Lisa Allen – Present

Trustee Claire Corcoran – Present

Trustee Lois Pappas Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Fire / EMS Chief Steve Pegram and Service Director Bob Seyfried

Adoption of Agenda

314-2014 Trustee Allen motioned to adopt the agenda. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

New Business

BWC grant awarded

Fire/EMS Chief Pegram stated that Goshen Township had been awarded a Bureau of Worker's Comp grant in the amount of \$40,000.00, to purchase two power lift cots. Chief Pegram thanked Mr. Darrell Roberts, who was in meeting attendance, for all his work in obtaining the BWC grant. Chief Pegram stated a letter of intent had been submitted to power cot manufacturer Ferno, in order to be put into the production schedule for 2015. Chief Pegram stated that per terms of the BWC grant the awarded money must be spent within 90 days but that extensions could be filed, Mr. Roberts has already file for extension and currently we have until March 31, 2015, to close out the project. Chief Pegram stated that should the power lift cots not be available by the end of March a second extension could be filed.

Road Salt Discussion

Service Director Seyfried stated that there is a shortage of salt regionally and that the price has tripled in price over 2013-2014. Service Director Seyfried stated he has found a vendor who will deliver 300 tons of salt for \$111.00 and that there is enough in the 2014 budget to purchase this. Service Director Seyfried stated that surplus equipment had been sold earlier in the year and that the sale money had been deposited but there has not been a request to increase revenue as of yet, but additional money was available in the Road in Bridge fund. Trustee Swift asked what the salt budget was for 2014; Service Director Seyfried replied the budget for salt was \$40,000.00, but most of this was spent in January – March 2014 due to the harsh conditions at the beginning of the year.

Road Blacktop Discussion

Service Director Seyfried stated the Clermont County bid for 2014 blacktop came back \$18,000.00 more than expected and the County wants to receive 100% of the money prior to the work being performed. Service Director Seyfried recommended removing Four Seasons from the 2014 blacktop bid to offset the increase in the County bid. Service Director Seyfried stated the payment would be payable to the County in 30 days and that the County stated the full amount of \$66,000.00, prior to the removal of Four Seasons, must be paid and that the County would then issue a refund for the overpayment of \$26,000.00. Fiscal Officer Allgeyer asked when the County would issue the refund; Service Director Seyfried stated the County would issue the refund after the first of the year 2015. Service Director Seyfried stated that currently there is \$40,000.00 available in the 2014 budget which could be used towards blacktopping.

2015 Fire/EMS Budget Discussion

Fire/EMS Chief Pegram presented the 2015 Fire/EMS budget draft and read budget memo into record; copy of 2015 budget draft and memo are attached for reference. Chief Pegram stated that projected draft budget totaled \$3,071,216.80; 2015 draft budget revenue totaled \$3,167,120.70; which would leave a projected draft budget unencumbered balance of \$238,731.28 which does not include 2014 unencumbered money. Chief Pegram presented each Fire/EMS fund budget (copy is attached for reference) and Trustee Corcoran asked if additional tools would need to be purchased for the new fire truck; Chief Pegram stated additional tools are in the 2015 budget draft. Chief Pegram stated that he is currently getting bids for the new fire truck and once a contract has been received for the new truck, this contract would be sent to the insurance company, the insurance company would issue the check for the contracted amount payable to Goshen Township, we would then deposit the money and then we would issue payment to the vendor. Chief Pegram stated he would recommend selling the older ambulance once we receive the new one and that this revenue from the sale is not included in the 2015 revenue budget amount. Chief Pegram stated that Goshen has three ambulances and that the BWC grant awarded will purchase two power lift cots and that the 2015 budget will provide funds for the purchase of a third cot. Chief Pegram stated that SCBA gear has a 15 year life span because DOT will only certify the equipment up to 15 years. Trustee Allen asked is it a benefit to purchase all SCBA equipment at one time; Chief Pegram replied equipment should be purchased at one time due to training on the

specific equipment and that manufacturers move parts around on the SCBA gear year to year. Chief Pegram recommended funding the capital equipment purchases through a 5 year municipal bank loan. Chief Pegram stated he would like to build the unencumbered balances to have funds available to purchase land for a second Fire House, to pay cash when purchasing additional capital equipment or if the Fire/EMS levy should fail in 5 years there would be available funds to span some time. Chief Pegram stated that when he was hired the Fire/EMS departments were receiving \$117,000.00 from the Safety Service Fund and that over the past few years have been strategically increasing this split to 40% of the fund revenue to go to the Fire/EMS departments. Fiscal Officer Allgeyer asked if 100% of possible medical/hospitalization exposure had been budgeted or 70% as in the 2014 budget; Chief Pegram stated the same 70% was used for 2015 as in 2014. Chief Pegram stated that the telephone expense has increased due to technology advancements and gave the example that if using tablets that you must have a cell phone number and that data charges are applied to access information. Trustee Swift recommended looking into online auctions for surplus office equipment. Chief Pegram concluded by stating that the 2015 Fire/EMS budget is balanced, creates additional unencumbered funds in 2016 – 2019, restores safe staffing to the residents and visitors of Goshen Township, fills three of four vacant full-time positions, provides pay increases to all employees to ensure Goshen can be competitive with other like size agencies and addresses all Goshen's capital improvement needs with no outstanding debt.

- 315-2014** Trustee Allen motioned by resolution to accept the 2015 amounts and rates as determined by the County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Community Forum

Mr. Jim Constable – Blanchester, OH – Mr. Constable asked if the Fire/EMS salary increases were a set percentage; Chief Pegram replied that salary increases were not a set percentage for each employee and that they varied.

Adjournment

316-2014 Trustee Swift motioned to adjourn the Special Meeting of the Board of Trustees at 7:03 PM. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Respectfully Submitted by:


Cheryl Allgeyer, Fiscal Officer


Goshen Township Trustee

CRA